



**Town of Arlington, Massachusetts**  
**730 Massachusetts Ave., Arlington, MA 02476**  
**Phone: 781-316-3000**

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## Equal Opportunity Brochure



**Town of Arlington**  
**Affirmative Action Advisory Committee**  
**730 Massachusetts Avenue, Arlington, MA 02476**  
**(781) 316-3120**

Barbara Boltz, Co-Chair  
Adrienne McClure, Co-Chair  
Tricia O'Donoghue  
Augusta Haydock  
Jack Jones  
Howard Winkler

Caryn Cove Malloy, Equal Opportunity Officer

### MISSION STATEMENT

The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees.

The Equal Opportunity Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the prevention of discriminatory employment practices.

The Committee assists the Town in implementing its Equal Opportunity Plan which sets the standards by which Equal Opportunity will be assured.

### ACTIVITIES

- Monitor compliance on Town contracted construction projects, including all school renovation projects.
- Public education about the role of the Equal Opportunity Advisory Committee.
- Information to all Town Departments on the rights of Americans with disabilities.
- Sponsor workshops for Town Employees and Department Heads.
- Monthly meetings to review current hiring practices.
- Cosponsor multicultural events and forums.
- Meet regularly with Town Officials to discuss Equal Opportunity goals.